



**KENYA URBAN ROADS AUTHORITY**

*Efficient and safe urban roads*

**TENDER NOTICE**

The Kenya Urban Roads Authority (KURA) is a State Corporation established under the Ministry Transport, Infrastructure, and Housing & Urban Development with the core mandate of Management, Development, Rehabilitation and Maintenance of National urban Trunk Roads. As a leading Government Agency with the above mandate, KURA wishes to invite bids from eligible service providers as described below.

S No.	Tender Number	Tender Name
1.	KURA/RMLF/HQ/319/2016-2017	Consultancy Services for Risk Assessment, Safety & Health and Fire Audits for Financial Year 2016-2017
2.	KURA/RMLF/HQ/322/2016-2017	The Provision of Private Security Services for Kura Offices for financial year 2017-2018
3.	KURA/RMLF/HQ/323/2016-2017	General Insurance for Employer's & Public Liability, Employees Group Personal Accident, Group Life Assurance and Work Injury Benefits for financial year 2017-2018
4.	KURA/RMLF/HQ/324/2016-2017	Provision of Medical Cover (In-Patient & Out-Patient (Fund Services)for financial year 2017-2018
5.	KURA/RMLF/HQ/325/2016-2017	Provision of Insurance Services For Motor Vehicles and Motor Cycles for financial year 2017-2018

Bidders may examine and obtain detailed tender documents during normal working hours, from Manager Procurement, KURA headquarters, located at IKM PLACE, 5<sup>th</sup> Ngong Avenue, Opposite Bishops Gate, 1<sup>st</sup> Floor, P. O. Box 41727 - 00100, NAIROBI, Tel: 254 - 020 - 8013844 upon payment of a non-refundable fee of Kshs. 1,000 (Kenya Shillings One Thousand Only) for each document in form of a Bankers Cheque payable to the Kenya Urban Roads Authority. The same information may be accessed in our website at [www.kura.go.ke/tenders](http://www.kura.go.ke/tenders).

Bidders will be required to attach a copy of an official receipt to the bid document when submitting as proof of payment. For those who will download the document, they will be required to provide their details by registering at the manager procurement office immediately after the site visit and before submitting the documents. No bidder shall be awarded more than one contract.

**Qualification for Tendering (Mandatory)**

The bidders are expected to include the following in their bids:-

- Certified copy of Certificate of Registration/Incorporation
- Certified copy of Valid Tax Compliance Certificate
- Certified copy of registration certificate with the NCA in the stated categories
- Certified copy of recent CR12 form -(12 months) from Registrar of Companies
- All pages in the bid must be serialised.

**NB:** The certification must be by a Commissioner for Oaths.

**The Criteria of Evaluation of Bids**

The criteria shall be as described in the tender documents.

**Description of Works**

The description and scope of works is as described in the tender documents.

Mandatory PRE bid Conference shall be held on the date and time as per the schedule below, starting at the indicated places;

No	Tender Number	Tender Name	Date	Time	Venue
1.	KURA/RMLF/HQ/319 /2016-2017	Consultancy Services for Risk Assessment, Safety & Health and Fire Audits for Financial Year 2016-2017	24 <sup>th</sup> May , 2017	10.00am	KURA Headquarter Boardroom
2.	KURA/RMLF/HQ/322 /2016-2017	The Provision of Private Security Services For Kura Offices for financial year 2017-2018	22 <sup>nd</sup> May , 2017	10.00am	KURA Headquarter Boardroom
3.	KURA/RMLF/HQ/323 /2016-2017	General Insurance for Employer's & Public Liability, Employees Group Personal Accident, Group Life Assurance And Work Injury Benefits for financial year 2017-2018	22 <sup>nd</sup> May , 2017	10.00am	KURA Headquarter Boardroom
4.	KURA/RMLF/HQ/324 /2016-2017	Provision Of Medical Cover (In-Patient & Out-Patient (Fund Services)for financial year 2017-2018	22 <sup>nd</sup> May , 2017	10.00am	KURA Headquarter Boardroom
5.	KURA/RMLF/HQ/325 /2016-2017	Provision Of Insurance Services For Motor Vehicles And Motor Cycles for financial year 2017-2018	22 <sup>nd</sup> May , 2017	10.00am	KURA Headquarter Boardroom

Prices quoted should include all taxes and must be expressed in Kenya Shillings and shall remain valid for a period of 120 days from the date of tender opening.

Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the respective Tender Number and Tender Name should be addressed and sent to:

**Director General**  
**Kenya Urban Roads Authority**  
**IKMPLACE, 5thNgongAvenue, Opposite Bishops Gate, 3rd Floor**  
**P.O.Box41727-00100, GPO, NAIROBI Tel: 254-020-8013844**

or

be deposited in the Tender Box Situated on 1<sup>st</sup>FloorIKMPlace5<sup>th</sup>NgongAvenueOpposite Bishops Gate so as to be received on or before 31<sup>st</sup> MAY, 2017 at 10.00am.

Tenders will be opened immediately thereafter in the presence of tenderers or their representatives who choose to attend. Late bids will not be accepted.

  
for **MANAGER PROCUREMENT**  
**FOR: DIRECTOR GENERAL**