



KENYA URBAN ROADS AUTHORITY

Efficient and safe urban roads

TENDER NOTICE

The Kenya Urban Roads Authority (KURA) is a State Corporation in the Ministry of Transport, Infrastructure, Housing & Urban Development (MOTIH&UD); established under Kenya Roads Act, 2007 with the core mandate of management, development, rehabilitation and maintenance of Urban National Trunk Roads. As a leading Government Agency with the above mandate, KURA wishes to invite bids from eligible companies as described below, to be funded through Road Maintenance Levy Fund (RMLF).

TENDER NUMBER	TENDER DESCRIPTION
OPEN TO ALL	
KURA/RMLF/HQ/295/2017-2018	Provision of Private Security Services for KURA Offices
KURA/RMLF/HQ/296/2017-2018	Provision of Insurance Services for Motor vehicle and Motor cycle
KURA/RMLF/HQ/297/2017-2018	Provision of General Insurance for Employer's & Public Liability, Employee Group Personal Accident, Group Life & Work Injury Benefits
KURA/RMLF/HQ/298/2017-2018	Provision of Medical Cover (In – Patient & Out Patient (Fund) Services
KURA/RMLF/HQ/299/2017-2018	Supply and delivery of office furniture

Bidders may examine and obtain detailed tender documents during normal working hours, from the Supply Chain Management Office at Headquarters, situated on 4th Floor IKM Place along 5th Ngong Avenue Opposite Bishops Gate, upon payment of a non-refundable fee of Kshs. 1,000 (Kenya Shillings One Thousand Only) for each document in form of a **Bankers Cheque** payable to the Kenya Urban Roads Authority. The same information may be accessed in our website at www.kura.go.ke/tenders. Bidders who will have purchased documents will be required to attach a copy of an official receipt as proof of payment. For those who will download the document, they will be required to provide their details by registering at the headquarters Supply Chain Management office immediately after the pre-bid conference and before submitting the documents.

Qualification for Tendering (Mandatory)

The bidders are expected to include certified copies of each of the following:-

- Certified copy of Certificate of Registration/Incorporation;
- Copy of Valid Tax Compliance Certificate (will be verified on the KRA TCC Checker);
- Certified copy of recent CR12 form -(12 months) from Registrar of Companies ;
- Bidders shall serialize all pages for each tender document submitted; failure to which the bidder shall be disqualified.

Note:

- The certification of documents shall be original and executed by a Commissioner for Oaths

Other Requirements are as specified in the respective tender documents.

The criteria of evaluation of bids

The criteria shall be as described in the tender documents.

Description of Works

The description and scope of works is as described in the tender documents.

Pre-bid conference

A Mandatory Pre-bid Conference shall be held on the date and time as per the schedule below, at the headquarters 3rd floor boardroom, IKM Place.

TENDER NUMBER	TENDER DESCRIPTION	DATE	TIME
KURA/RMLF/HQ/295/ 2017-2018	Provision of Private Security Services for KURA Offices	14 th May 2018	10.00 A.M.
KURA/RMLF/HQ/296/ 2017-2018	Provision of Insurance Services for Motor vehicle and Motor cycle		
KURA/RMLF/HQ/297/ 2017-2018	Provision of General Insurance for Employer's & Public Liability, Employee Group Personal Accident, Group Life & Work Injury Benefits		
KURA/RMLF/HQ/298/ 2017-2018	Provision of Medical Cover (In – Patient & Out Patient (Fund) Services		
KURA/RMLF/HQ/299/ 2017-2018	Supply and delivery of office furniture		

Prices quoted should include all taxes and must be expressed in Kenya Shillings and shall remain valid for a period of **120 days** from the date of tender opening.

Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the respective Tender Number and Tender Name should be addressed and sent to:

Director General
Kenya Urban Roads Authority
IKM PLACE, 5th Ngong Avenue, Opposite Bishops Gate, 3rd Floor
P. O. Box 41727 - 00100, GPO, NAIROBI
Tel: 254 - 020 - 8013844

Or

be deposited in the Tender Box Situated on 4th Floor IKM Place 5th Ngong Avenue Opposite Bishops Gate so as to be received on or before **23rd May, 2018 at 10.00am.**

Tenders will be opened immediately thereafter at the Boardroom in the presence of tenderers or their representatives who choose to attend. Late bids will not be accepted.



DEPUTY DIRECTOR-SUPPLY CHAIN MANAGEMENT
FOR: DIRECTOR GENERAL