



KENYA URBAN ROADS AUTHORITY

Efficient and safe urban roads

TENDER NOTICE

The Kenya Urban Roads Authority (KURA) is a State Corporation in the Ministry of Transport, Infrastructure, Housing, Urban Development and Public Works; established under Kenya Roads Act, 2007 with the core mandate of Management, Development, Rehabilitation and Maintenance of National Urban Road Network. As a leading Government Agency with the above mandate, KURA wishes to invite bids from eligible companies for the tenders described below :

Tender Number	Tender Name	Eligibility
KURA/RMLF/HQ/216/2020 – 2021	Supply and delivery of Various Office Stationary under framework contract	YOUTH, WOMEN and PLWD
KURA/RMLF/HQ/218/2020 – 2021	Consultancy Services For Risk Assessment, Occupational Health And Safety, and Fire Audits FY 2020-2021	ALL
KURA/RMLF/HQ/219/2020 – 2021	Registration of suppliers of various goods ,works and services for financial year 2020-2021 and 2021 -2022	ALL

Bidders may examine and obtain detailed tender documents during normal working hours, from the Regional Supply chain office Central Region, upon payment of a non-refundable fee of Kshs. 1,000 (Kenya Shillings One Thousand Only) for each document in form of a **Banker's Cheque** payable to the **Kenya Urban Roads Authority**. The same information may be accessed in the websites at www.kura.go.ke/tenders and www.tenders.go.ke. Bidders will be required to attach a copy of an official receipt to the bid document when submitting as proof of payment. For those who will download the document, they will be required to provide their details by registering at the Regional procurement office immediately after the site visit and before submitting the documents.

The bidders are expected to include the following in their bids:-

- Certified Copy** of Certificate of incorporation;
- A copy of **VALID** Tax Compliance Certificate (Will be verified on the KRA TCC Checker);
- Certified Copy** of **RECENT** CR12 form generated through the system -(6 months before opening date) from Registrar of Companies; failure to which the bidder shall be disqualified;
- Bidders shall **sequentially serialize** all pages for each tender document submitted; failure to which the bidder shall be disqualified;

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- (e) **Certified copy** of a valid certificate of registration in a target group issued by the National Treasury or the respective County Treasury in the relevant category (**Youth, Women & PWD**).

Note:

- ❖ Certification of documents shall be original and executed by a **Commissioner for Oaths**.
- ❖ Submitted Documents by the Bidders **shall be subjected to Due Diligence** from the originating sources and shall be used for recommendation or disqualification depending on the outcome;
- ❖ All interested bidders are required to continually check the KURA website www.kura.go.ke/tenders for any addenda or clarification that may arise before the submission date.
- ❖ **COVID 19** Guidelines from the Ministry Of Health shall apply during the tendering process.

The criteria of evaluation of bids

The criteria shall be as described in the tender documents.

Description of Works

The description and scope of works is as described in the tender documents.

Bid Validity

Prices quoted should include all taxes and must be expressed in Kenya Shillings and shall remain valid for a period of 90 days from the date of tender opening.

Bid Submission

Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the respective Tender Number and Tender Name should be addressed and sent to:

**The Director General,
Kenya Urban Roads Authority,
Barabara plaza - Block D
P. O. Box 41727 - 00100, NAIROBI**

Or

be deposited in the Tender Box Situated in the **Supply Chain Management Office on Ground floor Barabara plaza, Block D**, so as to be received on or before **Friday, 4th September 2020 at 10.00am**
Late bids will **NOT** be accepted.

Bid Opening

Due to the ongoing COVID 19 pandemic, tenders will be quarantined for 48 hours upon receiving and opened on, **7th September 2020 at 10.00am** in the presence of tenderers representatives


Deputy Director, Supply Chain Management
FOR: DIRECTOR GENERAL