



**KENYA URBAN ROADS AUTHORITY**  
*Efficient and Safe Urban Roads*

**TENDER NOTICE**

The Kenya Urban Roads Authority (KURA) is a State Corporation in the Ministry of Transport, Infrastructure, Housing, Urban Development and Public Works; established under Kenya Roads Act, 2007 with the core mandate of Management, Development, Rehabilitation and Maintenance of National Urban Road Network. As a leading Government Agency with the above mandate, KURA wishes to invite bids from eligible construction companies for road works as described below to be funded through Fuel Levy Fund (RMLF).

As a leading Government Agency with the above mandate, KURA wishes to invite bids from eligible companies for the tenders described below:

S/ No.	Tender Number	Tender Name	Target Category
1	KURA/RMLF/HQ/342/2019-2020	Provision of Private Security Services for KURA Offices	ALL
2	KURA/RMLF/HQ/343/2019-2020	Provision of Group Medical Insurance In & Out Patient (Fund)	ALL
3	KURA/RMLF/HQ/344/2019-2020	Provision of Group General Insurance – Group Life, Group Personal Accident & WIBA	ALL
4	KURA/RMLF/HQ/345/2019-2020	Provision of Insurance services for KURA Motor Vehicles and Motor cycles	ALL
6	KURA/RMLF/HQ/346/2019-2020	Provision of Cleaning Services for KURA Head Office	YOUTH

Bidders may examine and obtain detailed tender documents during normal working hours, from the **Supply Chain Office, Barabara Plaza, Ground floor on Block D** upon payment of a non-refundable fee of **Kshs. 1,000** (Kenya Shillings One Thousand Only) for each document in form of a **Bankers Cheque** payable to the **Kenya Urban Roads Authority**. The same information may be accessed in our website at [www.kura.go.ke/tenders](http://www.kura.go.ke/tenders) and [www.tenders.go.ke](http://www.tenders.go.ke)

Bidders will be required to attach a copy of an official receipt to the bid document when submitting as proof of payment. For those who will download the document, they will be required to provide their details by registering at the **Supply Chain Office** before submitting the tender documents.

The bidders are expected to include the following in their bids:-

- ❖ **Certified Copy** of Certificate of incorporation;
- ❖ **A copy** of **VALID** Tax Compliance Certificate (Will be verified on the KRA TCC Checker);
- ❖ **Certified Copy** of **RECENT** CR12 form generated through the system -(12 months before opening date) from Registrar of Companies; failure to which the bidder shall be disqualified;

  
Page 1 of 2 on 9/6/2020

- ❖ Bidders shall sequentially serialize all pages for each tender document submitted; failure to which the bidder shall be disqualified;
- ❖ Certified copy of a valid certificate of registration in a target group issued by the National Treasury or the respective County Treasury in the relevant category (Youth) for KURA/RMLF/HQ/346/2019-2020.

**Note:**

- ❖ Certification of documents shall be original and executed by a Commissioner for Oaths or issuing institution.
- ❖ Submitted Documents by the Bidders shall be subjected to Due Diligence from the originating sources and shall be used for recommendation or disqualifications depending on the outcome;
- ❖ All interested bidders are required to continually check the KURA website [www.kura.go.ke/tenders](http://www.kura.go.ke/tenders) for any tender addenda or clarification that may arise before the submission date.
- ❖ Bidders shall be awarded only one tender subject to this advertisement.

**The Criteria of Evaluation of Bids**

The criteria shall be as described in the Tender documents.

**Description of Services**

The description and scope of the services is as described in the tender documents.

**Pre-tender Site Visit /Pre - bid conference**

Due to the prevailing COVID 19 Pandemic, there shall be no organized pre bid conference/ site visit. Bidders are advised to appraise themselves on site conditions before bidding and fill in the certificate of tenderer's visit to site where required. Clarifications can be sought through [info@kura.go.ke](mailto:info@kura.go.ke) during the bidding period.

**Bid Price and Validity**

Prices quoted should include all taxes and must be expressed in Kenya Shillings and shall remain valid for a period of 90 days from the date of tender opening.

**Bid Submission**

Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the Tender Number and Tender Name should be addressed and sent to:

**The Director General  
Kenya Urban Roads Authority  
P. O. Box 41727 - 00100, NAIROBI**

Or

be deposited in the Tender Box Situated in the Supply Chain Management Office on Ground floor Barabara plaza, Block D, so as to be received on or before 25<sup>th</sup> June, 2020 at 10.00 a.m.

Due to the ongoing COVID 19 pandemic, tenders will be quarantined for 48 hours upon receiving and opened in the presence of tenderers or their representatives that choose to attend as communicated during bid submission.

Late bids will NOT be accepted.

  
DEPUTY DIRECTOR (SCM)  
FOR: DIRECTOR GENERAL